

Equity Committee – Agenda – 3/15

6:00 – Ice Breaker – To commemorate the birth of a child, what tree would you choose to plant?

6:10 – Land Acknowledgement – Volunteer request

6:12 – Review and approve or revise this agenda

6:14 - Approve or revise notes from 3-1 meeting

6:15 – Update: Land Acknowledgement and volunteers to post associated actions at Council meetings – Jessica A.

FINAL

Outreach Initiative

6:20 - Plan: Signing the confidentiality agreement

6:25 – Plan: Arranging interviews with community leaders

6:35 – Plan: Disclosing Committee interviewers to interviewees, closing the opportunity for new interviewees
“Double Blind” interviews

6:50 - Discussion: Equity Toolkit – Kathleen and Terry

7:10 – Discussion: “Ouch”, “Roses and Thorns” and “Don’t yuck my yum” – Kevin

7:20 – Discussion: Committee meeting frequency - Kevin

7:25 – 4/5 Committee meeting call for priority topics

7:30 – Adjourn

March 15, 2023 VMCC Equity Committee Meeting Notes

Present: Kevin Jones, Yvonne Kuperberg, Kathleen Fitch, Jessica A., Hunter Davis, Allison Trundle, James Rickard, Jenna Riggs, Art Chippendale, Terry Sullivan

The meeting convened at 6:02 pm with Ice Breaker.

The land acknowledgement was read by Kevin Jones.

Approve/revise tonight's agenda:

Approved without objection.

Approve/revise notes from 3/1/23:

Approved without objection and ready to be published on the VMCC website.

Update: Land Acknowledgement and associated actions – Jessica A/James

During the outreach meetings, an action list was developed (ways that islanders can get more involved than just reading the land acknowledgment statement.)

This list will be shared by James via chat during tomorrow night's Community Council's meeting. It was also shared with all attendees at tonight's meeting. If anyone has additional ideas to share, please share with James.

Discussion: Outreach initiative

- **Signing confidentiality statement**
- **Arranging interviews with community leaders**
 - See spreadsheet with assignments (ACTION: Kevin will email out latest spreadsheet)
 - Send out information packet (personalize existing document)
 - The Outreach Initiative end date has not been set
- **Collecting data**
 - Online and paper options are available. If you use the paper option, please input the information into the online survey after the interview.
- **Disclosure to interviewees of which committee members have access to interview data**
 - For full transparency and facilitating trust, we would like to share the names of committee members that will have access to the interview information. It was suggested that Diane Emerson be added to the list of committee members who may have access to the interview information. There was no opposition to this suggestion so the outreach initiative information package will be updated.
- **Double blind interview**
 - Community members may request a double blind interview: see slides for recommended approach

Discussion: Equity Toolkit, Toolkit for V-MCC Approved Motions — Kathleen/Terry

- View the Equity Toolkit PPT (Revised Equity Toolkit for V-MCC.pptx) to see the guidelines of “what makes a motion a good motion” when developed through an equity lens. There are six different steps in the guidelines. The tool kit will be fine-tuned further as we hold our interviews with the community. These guidelines will be considered as a potential addition to the V-MCC by-law and standing rules recommendations.

Discussion: Meeting frequency

- Now that we have our outreach plan, should the group go back to meeting once a month? We will explore this more at our next meeting.

Suggested topics for next meeting:

- Check in on how interviews are progressing/feedback/insights into communication, listening skills
- “Ouch,” “Roses and Thorns” and “Don’t yuck my yum” (Kevin)

Meeting adjourned: 7:40 pm

Next meeting: April 5, 2023 — 6:00 pm